

Team Information

1. Team Name and Organization

- 1.1 Team Name must be filled upon your application. If team name is missing or it is not a valid team name, your race application and practice booking will not be proceeded.
- 1.2 Team Name will be shown in race publications. Teams must also fill in the Organization name, write down "private team" if your team does not belong to any organizations.

2. Team Manager and Contact Person

- 2.1 Team Manager and Contact Person are the emergency contacts of the team. Team Manager is liable for all issues of the team during the period of practices and races.
- 2.2 Only inquiries and requests made by Team Manager would be accepted. Should there be any inquiries or changes on race entry, race arrangements and/ or practice schedule, please contact the organizer via written notification and the organizer would revert to the team upon receipt.

Race Registration - Entry Group & Crew

- 1. **Crew Number** - Each boat must carry at least 12 and up to 18 paddlers, and with 1 steersman and 1 drummer. All competitors must be 12 years of age or above.
- 2. **Gender of Steersman and Drummer** - There is no gender restriction on drummers and/or steersmen in all entry groups.
- 3. **Crew Requirements of Entry Groups**
 - 3.1 **Open- Men:** No gender restriction for this category.
 - 3.2 **Open- Ladies:** Each member of Ladies' teams must be female. Except the helmsman & drummer.
 - 3.3 **Mixed-Open:** Teams must at least have a minimum of 4 female paddlers and a maximum of 10 male paddlers on board.
 - 3.4 **Shangri-La Mixed-Corporate:** Teams must at least have a minimum of 4 female paddlers and a maximum of 10 male paddlers on board. (Only Corporates can join this category.)

Race Application – Entry Package

PACKAGE DETAILS	OPTION I	OPTION II
Race Entry	√	√
Practice Sessions with Equipment X 12 hours	√	√
Souvenir Tee X 20 Pieces	√	√
20L Dry Bag X 1 Piece 20L	√	√
Padded Shorts X 20 Pieces	√	N/A

Race Day Arrangement - Marquee Rental

- 1. Rented marquee (Size: 3m X 3m X 2.5m) are provided by the Association, the rental fee is HK\$2,000 per booth. Teams are not allowed to use their own marquees.
- 2. Unauthorized promotional activity is strictly prohibited. Teams can only hang a banner with a team name with/out team logo in the front of the marquee. The size of the banner should be within 300cm (width) x 20cm (height). The team banner and flag, etc. are for identification only and should be placed inside the marquee. Please note that only team name and/or logo is allowed to be put on the banner/flag; otherwise, a fee of HK\$10,000 will be charged as for advertisements.
- 3. Location of marquee will be allocated by the Association. Reservation of specific marquee location will be charged with an additional fee HK\$1,000 per booth. Please contact the Association for more details.

4. Please notify the Association via email for cancellation or additional marquee rental. The cancellation has to be confirmed by the Association. Cancellation on marquee rental will not be accepted 2 weeks prior to the race day.

Race Day Arrangement – Steersman

1. Official Steersman

For the teams hired official steersman during practice	HK\$800 (up to 3 rounds)
For the teams did not hire official steersman during practice	HK\$1500 (up to 3 rounds)

2. **Non-official Steersman** - Please refer to this appendix point 5.2 of the session "Dragon Boat Practice".

Dragon Boat Practice

1. Practice Booking

- 1.1 Each entry is entitled to receive 12-hour practice. Teams can only choose on the Practice Booking Form (P. 2 of the application form). First, put [S] in the box of the date if steersman is needed. Put [T] after [S] if an official trainer is needed. Then prioritize your preferred practice time slots by ranking 1-3 whilst 1 indicates the highest preference.
- 1.2 Practice beyond the assigned 12 hours (per entry) will be charged at regular rate.
- 1.3 The Association also provides early morning (6-8 am) & night training (7-9 pm) sessions. Teams must hire official steersman for night sessions due to safety reasons.
- 1.4 Practice booking has to be confirmed by the Association. Please allow 10 working days for processing the booking or request.

2. Practice Period

Extra Practice	1 January 2026 - 13 March 2026, 8 June 2026 - 31 December 2026	The entitled 12-hour practice cannot be used during these 2 periods. Training during these 2 periods will be charged at regular rate.
Official Pre-Race Practice	14 March 2026 - 7 June 2026	The entitled 12-hours practice must be used within this period.

3. Fees

Extra Practice – Standard Boat Rental	HK\$600 per hour
Early Morning/Night Practice – Standard Boat Rental (0600 – 0800/1900-2100)	HK\$800 per hour
Extra Practice – Small Boat Rental *Including Steersman	HK\$1150 per hour
Official Trainer	HK\$550 per hour
Official Steersman	HK\$350 per hour
Official Steersman – On Site Request	HK\$700 per hour

4. Trainer

- 4.1 SRA trainers are experienced and familiar with the Association's races. They will be delivering Dragon Boating technique and race information to teams.
- 4.2 All non-official trainers must be registered with the Association prior to practice. Please contact the Association for details.

5. Steersman

- 5.1 NO TEAM SHOULD MAKE PERSONAL ARRANGEMENT WITH THE OFFICIAL STEERSMAN and/or TRAINER OR PAY THEM DIRECTLY and bypass the proper booking procedure. Please make your payment to SRA officials during the practice if necessary.
- 5.2 All Non-official Steersmen must be assessed and registered with the SRA prior to practice and race day. Please contact the Association before submitting the race application form if your team will use your own steersman.

6. Type of Boat

Standard Dragon Boat will be provided for practice. Additional fee will be charged for hiring a Small Dragon Boat.

7. Cancellation Policy

- 7.1 Once practice booking is confirmed, please contact the Association 7 working days in advance for any cancellations or rescheduling; otherwise no refund or rescheduling could be provided.
- 7.2 Once practice booking is confirmed, any request on rearranging or cancelling the booking, an admin charge \$500/time will incur.
- 7.3 Cancellation of practice due to unfavorable weather conditions, called off by the Association or decided by the team, there will be no refund for steersman, trainer as well as boat rental fee.

8. Location

Stanley Dragon Boat Training Centre and the race venue is located at Stanley Main Beach (Next to Hong Kong Sea School). Participants can get to the Stanley Bus Terminus by bus no. 6, 6X, 63, 65, 73, 260, 973 or 14, then reach the training center from Stanley Police Station side with a 2-minute walk, or take mini bus no. 40 or 52 to Hoi Fung Path with a 1-minute walk.

Team Manager Meeting

Special topics including new rules, starting procedure, draws system of play and transportation arrangement will be covered in the meeting. All team managers should attend, or bring the team captain along.

Date:	12 th June, 2026 (Friday)
Time:	6 : 30pm – 8:00 pm
Venue:	To be confirmed

Payment

- 1. The Entry Fee is non-refundable, even in the case of team withdrawal. Payment should be settled in due course when the application is submitted. Please keep a copy of your application for record.
- 2. The enrollment and practice booking will only be confirmed upon receipt of payment.
- 3. All payments must be settled 2 weeks before the start of training. Cheque payment will not be accepted 2 weeks before the race. Please arrange bank transfer to settle the payment instead.
- 4. Payment proof must submit to the Association by email as a proof after settling the payment.

Liability Waiver

Liability Waiver is required and included along the online application process.

Amendments on enrolment information

- 1. Teams are allowed to change the team's name ONCE and notify the organizer via email within 2 weeks after submitting the application. Administration Fee of HK\$500 will be charged for any amendments afterward.
- 2. Team must notify the association via email the soonest if there are any changes on contact information (such as change of contact person, address and contact number) of the team.

Important notes

- 1. Please read all documents related to the races and practices, including but not limited to "Race rules and regulation" and "Terms & Conditions" thoroughly.
- 2. Confirmation receipt will be sent to teams upon completion of race enrollment. Please allow no less than 10 working days to process your application.
- 3. All rights reserved by the Organizer (Stanley Residents Association Limited).

Privacy Policy Statement

To fully comply with the requirements of the Personal Data (Privacy) Ordinance, our Association will ensure that all staff members observe the statutory confidentiality standards.

Unless otherwise specified, or a team sends an email or contacts the Association themselves, our Association will not collect any personal data of individuals through the application form. Occasionally, the Association will collect personal data (such as user names, addresses, email addresses, etc.), the uses of which include:

- Information Collected: We collect personal details that you provide voluntarily through our online application forms or product checkout, such as your name, contact information, and payment details.
- Use of Information: This data is used solely to process your membership, manage race entries, fulfil orders for products, and provide you with updates regarding Association activities.
- Data Sharing: We may share your information with our internal team and necessary service providers to complete the tasks mentioned above.
- Direct Marketing: We may use your contact details to send you news about upcoming races, new products or Event-related offers. You may request to be removed from our mailing list at any time.
- Accessing Your Data: If you wish to view or update the personal information we have on file for you, please contact the us directly at info@dragonboat.org.hk.

If our Association collects personal data from a team, we will first clarify the reasons and purposes for collecting the personal data. The data will only be used for the stated purposes. The personal data we collect from the relevant teams is provided voluntarily by the teams.

Without notifying or obtaining the consent of the team, our Association will not apply the personal data provided by the team for other uses.

Regarding the team's personal data, only staff members of the Association who need to use such data may access it. In addition, the relevant information has not been encrypted.

We will strive to maintain the accuracy and update the personal data of users. To change or access personal data, please email the application form contact person at the Association: info@dragonboat.org.hk.

For details concerning the Personal Data (Privacy) Ordinance, please visit the website of the Office of the Privacy Commissioner for Personal Data, Hong Kong: <https://www.pcpd.org.hk/cindex.html>.

If you have any questions regarding the Privacy Policy Statement, please do not hesitate to contact us.

隊伍資料

1. 隊伍名稱與機構

1.1 於報名時填妥隊伍名稱，否則本會將不受理該報名及預約練習之申請。

1.2 隊伍名稱將會刊登在大會刊物。另外隊伍必須填上機構名稱，如貴隊並不屬於任何機構，請填上[私人機構]。

2. 領隊與聯絡人

2.1 各隊領隊及聯絡人 為隊伍之緊急聯絡。領隊有責任處理各隊員於練賽及比賽期間發生的任何事情。

2.2 各隊有關報名、賽事練習等之疑問或更改，本會只接受隊伍隊長的查詢及相關安排之決定。需書面形式通知賽會並賽會回覆作實。

隊員參賽組別

1. 隊員人數：每隊人數為 20人包括 18 槳手、1 舵手和 1 鼓手，每場出賽槳手不可少於 12人，參加者必須年滿 12 歲。

2. 舵手及鼓手的性別：舵手及鼓手不設性別限制。

3. 參賽組別之隊員要求

3.1 公開組 – 男子：此組別沒性別限制。

3.2 公開組 – 女子：女子隊所有隊員必須為女性，唯舵手和鼓手可用男子。

3.3 混合組 – 公開：每隊出賽不可少於 4 位女隊員 及不可多於 10 位男隊員。

3.4 香格里拉混合組- 商行：每隊出賽不可少於 4 位女隊員 及不可多於 10 位男隊員。

(只有公司團體才可參加此組別。)

參賽套餐

參賽套餐	選項 1	選項 2
龍舟賽事	√	√
練習及器材 12 小時	√	√
龍舟紀念 T 恤 20 件	√	√
20 公升 防水袋 1 個	√	√
龍舟專用短褲 20 條	√	N/A

帳篷租借

- 帳篷 (3 米 X 3 米 X 2.5 米(高)) 由大會提供租借服務(每個港幣 2,000 元)不可自備。
- 任何未經准許的宣傳活動禁止進行。隊伍可自備隊伍橫額 (只可印有隊名 / 隊徽) , 尺寸為 3 米闊及 20 厘米高。任何橫額、旗幟、巨型海報或貼紙只可放帳篷內, 及僅供識別之用。超出以上尺寸 或內容之外隊伍, 須繳付港幣 10,000 元之廣告費。
- 所有帳篷位置由本會安排, 預留帳篷位置需付額外港幣 1,000 元 (每個帳篷) , 請向本會查詢。
- 如需取消或租用額外帳篷, 請以電郵通知, 本會將經電郵回覆作實。比賽前兩星期不可取消已租借之帳篷。

比賽日 - 舵手安排

1. 大會舵手

隊伍在練習期間聘用大會舵手	全日賽事港幣 800 元 (最多三場)
隊伍在練習期間沒有聘用大會舵手	全日賽事港幣 1500 元 (最多三場)

- 非大會舵手: 請參閱本附錄 龍舟訓練 第 5.2 項。

龍舟訓練

1. 預約練習時間

- 每隊在報名時獲分配 12 小時練習, 隊伍可於報名表第 2 頁選定練習日期。如需聘用大會舵手, 請在所選的日期格內填上[S]; 如需教練請於[S]號後加[T]。選擇練習日期後, 請選擇練習時段並以 1-3 排列首選之時段。
- 獲分配之 12 小時外之練習另行收費。
- 本會亦提供清晨(早上 6 時至 8 時)及晚間練習(晚上 7 時至 9 時)予有需要之隊伍。基於安全理由, 隊伍需付額外收費。晚間練習的隊伍必須聘用大會舵手。
- 所預約之練習時段需由本會確認, 處理需時約為 10 個工作天。

2. 練習日期

額外練習期	2026 年 1 月 1 日至 2026 年 3 月 13 日 及 2026 年 6 月 8 日至 2026 年 12 月 31 日	報名時獲分配之 12 小時練習時間不適用於這些日子中。練習需另外收費。
大會指定練習期	2026 年 3 月 14 日至 2026 年 6 月 7 日	報名時獲分配之 12 小時練習必須於此段日子中選擇。

3. 費用

額外練習 - 標準龍舟租船費	每小時港幣 600 元
清晨/晚間練習 - 標準龍舟租船費 (0600 - 0800/1900-2100)	每小時港幣 800 元
額外練習 - 小龍舟租船費 (已包括大會舵手)	每小時港幣 1150 元
大會教練	每小時港幣 550 元
大會舵手	每小時港幣 350 元
大會舵手 - 練習即日聘用	每小時港幣 700 元

4. 教練

- 4.1 本會教練經驗豐富並熟悉本會所舉辦之賽事，為隊伍提供龍舟活動之專業技巧及有關比賽的信息。
- 4.2 如參賽隊自行安排教練，必須持有本會發出的效許可證，請提早與本會聯絡以便登記，及索取更多資料。

5. 舵手

- 5.1 所有隊伍均不可私下與大會舵手及/或 教練預約練習時間（包括本會所舉辦之比賽或練習），亦不可把費用交予舵手/ 教練。如有需要，請於練習當日將款項交予本會職員。
- 5.2 非大會舵手必需經本會考核，並於獲發許可證後方可在練習期間及比賽當日掌舵。如有需要，請在遞交參賽表格前與本會聯絡以索取更多資料。

6. 練習船

練習日只提供標準龍舟。如果需租用小龍舟，需付額外收費。

7. 取消預約

- 7.1 練習時間表一經確認，若有意取消或更改，請於 7 個工作天前作出通知及經本會同意，否則將不予退款 或重新安排練習時間。
- 7.2 練習時間表一經確認，若有意取消或更改，將收取行政費港幣\$500。
- 7.3 因天氣欠佳取消練習(無論由賽會決定或隊伍自行決定)，舵手費、教練費及租船費用一概不發還。

8. 練習地點

訓練和比賽地點為赤柱正灘，赤柱龍舟協會龍舟訓練中心(香港航海學校旁)。參加者可以乘坐 6、6X、63、65、73、260、973 和 14 號巴士到達赤柱巴士總站，往赤柱警署方向步行約 2 分鐘。另外，亦可乘搭小巴 40、52 或 16 號至海風徑下車，步行約 1 分鐘。

領隊會議

讓各隊可了解新規例、起步、抽籤、賽制及交通安排等措施。各隊領隊務必出席，可聯同隊長出席。

日期:	2026 年 6 月 12 日 (星期五)
時間:	下午 6: 30 - 晚上 8: 00
地點:	稍後通知

收費

1. 報名時請一併付費，如退出或棄權，報名費用概不發還。遞交表格前請自行複印存檔以作紀錄。
2. 費用收訖後，賽事報名及練習預約方可作實。
3. 所有費用須在開始練習前至少兩星期繳付。賽前兩星期不受支票付款，請以銀行轉帳付。
4. 付費紀錄必需電郵予大會以作紀錄及作實。

參賽聲明書

「參賽聲明書」已合併於網上報名表。

更改參賽資料

1. 各隊伍只可更改名稱一次並於提交報名表的兩星期內以電郵通知為實。如需再次更改，賽會將收取行政費用港幣 500 元。
2. 隊伍如需更改聯絡資料，（如更改隊或絡人、地址及 絡電話），必須以電郵儘早通知本會。

重要事項

1. 請仔細閱讀本會有關賽事及練習之文件，包括並不限於參賽規則和條款及細則。
2. 報名完成後，隊伍將收到本會發出之確認收據。處理比賽申請大約並不少於 10 個工作天。
3. 赤柱居民會有限公司保留最終定權。

收集個人資料聲明及使用政策

為完全符合《個人資料（私隱）條例》的要求，本會會確保各職員遵守按法例規定的保安和保密標準。

除非特別註明外或隊伍自行發送電郵或聯絡本會，否則本會不會透過申請表收集隊伍相關人士的任何個人資料。偶爾本會會收集個人資料（如用戶姓名、地址、電郵地址、電話號碼），其用途包括：

- **收集的資料：** 我們會收集閣下透過網上申請表或產品結帳自願提供的個人資料，例如姓名、聯絡資訊及付款詳情。
- **資料用途：** 此等資料僅用於處理閣下的會員資格、管理賽事報名、履行產品訂單，以及向閣下提供有關本會活動的最新資訊。
- **資料共享：** 我們可能會與本會內部團隊及必要的服務供應商共享閣下的資料，以完成上述任務。
- **直接促銷：** 我們可能會使用閣下的聯絡詳情，向閣下發送有關即將舉行的賽事、新產品 或 活動相關優惠的消息。閣下可隨時要求從我們的通訊名單中刪除。
- **查閱資料：** 如欲查閱或更新本會存檔的個人資料，請直接透 info@dragonboat.org.hk 與我們聯絡。

若本會向隊伍收集個人資料，我們會先向隊伍闡明收集個人資料之原因及用途，並確保該等資料只會作列明的用途之用。我們向相隊伍收集的個人資料，乃由隊伍自願提供的。

在未知會或取得隊伍同意的情況下，本會不會將隊伍所提供的個人資料應用於沒有列明的用途上。

有關隊伍的個人資料，只有需要使用該等資料的本會職員，方可查閱。此外，於網上傳送的資訊並沒有經過加密處理。

我們會盡力維持用戶個人資料的準確程度及予以更新。要更改或查閱個人資料，可透過以下電郵聯絡本會申請表負責人：info@dragonboat.org.hk。

有關《個人資料(私隱)條例》，詳情可瀏覽香港個人資料私隱專員公署網頁：<https://www.pcpd.org.hk/cindex.html> 如對本會的私隱政策聲明有任何疑問，請聯絡我們。